



iProAUDIT: Go for auditing and documenting the changes of sensitive master data in SAP® HCM



AUDIT: the "light" alternative to a Park-and-Post-principle in HR – Auditing of critical master data changes

How to document the audit of master data changes directly in the system without delaying the process flow.

SAP customers,...

who have to proof the control of master data changes and who are looking for a paperless process easily accepted by the auditors, will have a benefit from iProAUDIT.

Because often ...

changes on sensitive master data are only allowed if some kind of dual control process is in place – or anything accepted as defined by auditors.

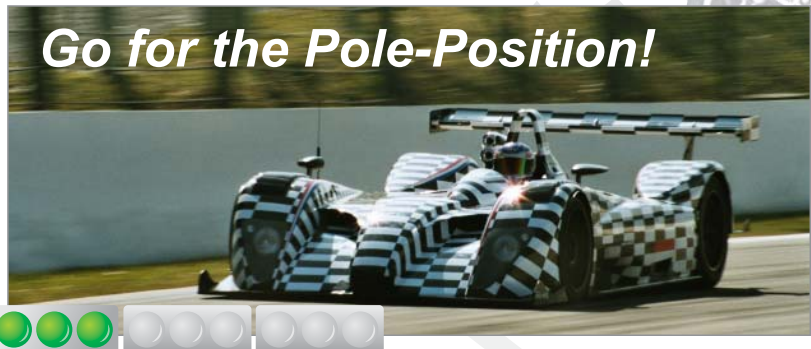
SAP standard ...

provides an authorization object where you can differentiate which users shall change data with lock indicator and who unlocks the data afterwards. Or alternatively you have to implement a solution outside of the system.



The problem is ...

once the user, who is supposed to unlock the data is absent, the (e.g. salary) changes don't become effective (showstopper). As long as the infotype is locked the data can't be reported on and the new salary is not going to be paid. For these reasons many customers report on the change documents afterwards, print the lists and sign every single change in the list. This accelerates the process flow when data is captured, but causes expensive paperwork afterwards.



Solution: AUDIT tool

- ✓ No more data maintenance with "locked" indicator. All changes become effective right away.
- ✓ The AUDIT tool only evaluates the relevant changes or a random sample of changes (according to your bespoke definition). It does not stop any process on the technical level in the system.
- ✓ You can accept or decline the changes you are responsible for - either whenever you have a quiet time between payroll and formal audit or you make it compulsory in your process that the changes are checked before payroll is released for payment.
- ✓ The documentation of your decision is done directly in the system. The auditor can report on your documentation.

Your advantages with the AUDIT tool

- ✓ Data capturing processes flow efficiently
- ✓ Documentation directly in the system
- ✓ Reduced work effort because of batch monitoring
- ✓ Accepted proof for auditors (excel export is possible)

The fixed price for the AUDIT tool is EUR 3,000 or GBP 2,500 (for UK customers) + VAT (where applicable). The fixed price contains the implementation and the lump sum maintenance for the first year. We'll send you our „Software- Licence and Maintenance Conditions“ upon request.

iProAUDIT only evaluates a random sample of changes or those changes the approver is responsible for.

Exce...	Approved	For correc	Personn...	First name	Last name	Infotype	Date	Changed by	Comment for correction	Approve
CO	<input checked="" type="checkbox"/>	<input type="checkbox"/>	150000...	Arthur	Schmitz	0008	15.07.2...	IProCON_JE		IProCO
CO	<input type="checkbox"/>	<input type="checkbox"/>	150000...	Arthur	Schmitz	0008	15.07.2...	IProCON_JE		
CO	<input type="checkbox"/>	<input type="checkbox"/>	150000...	Arthur	Schmitz	0008	15.07.2...	IProCON_JE		
CO	<input type="checkbox"/>	<input type="checkbox"/>	150000...	Arthur	Schmitz	0008	15.07.2...	IProCON_JE		
CO	<input type="checkbox"/>	<input type="checkbox"/>	150000...	Arthur	Schmitz	0008	15.07.2...	IProCON_JE		
CO	<input checked="" type="checkbox"/>	<input type="checkbox"/>	150000...	Arthur	Schmitz	0008	15.07.2...	IProCON_JE		IProCO
CO	<input type="checkbox"/>	<input type="checkbox"/>	150000...	McMillan	Trisha	0008	15.07.2...	IProCON_JE		
CO	<input type="checkbox"/>	<input type="checkbox"/>	150000...	Douglas	Adams	0008	15.07.2...	IProCON_JE		
CO	<input type="checkbox"/>	<input checked="" type="checkbox"/>	150000...	McMillan	Trisha	0008	01.08.2...	IProCON_...	Please check start date	IProCO

The report shows the standard logged changes in infotype data. The standard report was enhanced to be able to do the approval directly in the system.